

Outagamie Waupaca Library System
Board of Trustees
August 19, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe at the Appleton Public Library and online via GoToMeeting.

PRESENT: Tyler Baeten, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Liz Kauth.

EXCUSED: Bobbie Buchholtz, Paul Girod, Marilyn Herman, Nate Wolff.

Hankins moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Frola moved, seconded by Trentlage, to accept the July 15, 2021 meeting minutes as presented. Motion carried.

Trentlage moved, seconded by Hankins, to accept the July 31, 2021 financial report and file for audit. Motion carried.

Marnocha moved, seconded by Gilbert, to approve the July/August checks numbered 32240 - 32280 inclusive in the amount of \$1,631,135.39 and payroll-related expenditures in the amount of \$82,707.46. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Report of the Personnel Committee.

Review draft of the 2022 OWLS Budget.

Discussion of goals for 2022 system plan.

Hankins moved, seconded by Trentlage, to approve up to \$1000.00 to reimburse expenditures of board members attending the WLA conference. Motion carried.

Trustees reviewed Trustee Essentials 8: Developing the Library Budget.

Having completed the agenda, the meeting was adjourned by President Forsythe at 6:48pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*