

Outagamie Waupaca Library System
Board of Trustees
February 18, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort, Nate Wolff.

OTHERS PRESENT: Tyler Baeten, Liz Kauth, Bradley Shipp.

Excused: Paul Girod.

Hankins moved, seconded by Buchholtz, to approve the agenda as presented. Motion carried.

Herman moved, seconded by Marnocha, to accept the January 21, 2021 meeting minutes as presented. Motion carried.

Craig moved, seconded by Trentlage, to accept the January 31, 2021 financial report and file for audit. Motion carried.

Trentlage moved, seconded by Marnocha, to approve the February checks numbered 32031-32063 inclusive in the amount of \$64,405.28 and payroll-related expenditures in the amount of \$59,965.31. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

The Facilities Committee moved that OWLS move ahead with planning for new space outside of the Appleton Public Library. Motion carried.

Ver Voort moved, seconded by Frola, to appoint Paul Girod to the Facilities Committee. Motion carried.

The Board tabled approval of a letter to legislators advocating for increased aid to public library systems for the March meeting.

Trentlage moved, seconded by Marnocha, to approve the 2020 system annual report. Motion carried.

Trustees reviewed the Equipment Disposal Policy. No changes were recommended.

Trustees discussed the Trustee Essentials: 9 Managing the Library's Money.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:10 pm.

Respectfully submitted,

Bradley Shipps
OWLS Director