



## CARL•X ILS Circulation Training OWLSnet

**Software Trainer**  
Cindy Phillips

**Supporting TLC Staff**  
Jessica Seybold

**Date & Time**  
June 29, 30, 2020  
9-12 Central time, each session

### Day 1

9:00 am	-	9:10 am	Introductions
9:10 am	-	9:30 am	CARL•X Staff Client Overview Documentation: <a href="#">CARL•X Staff Client Overview Circulation</a>
9:30 am	-	10:00 am	CARL•X Staff Patron Searching Documentation: <a href="#">CARL•X Circulation Patron Information</a>
10:00 am	-	10:20 am	CARL•X Staff Patron Registration Documentation: <a href="#">CARL•X Circulation Patron Information</a>
10:20 am	-	10:35 am	<b>BREAK</b>
10:35 am	-	11:15 am	CARL•X Patron Information Documentation: <a href="#">CARL•X Circulation Patron Information</a>
11:15 am	-	11:45 am	CARL•X Charge Documentation: <a href="#">CARL•X Circulation Charge</a>
11:45 am	-	12:00 pm	Wrap-up and Questions

### Day 2

9:00 am	-	9:15 am	CARL•X Renew Documentation: <a href="#">CARL•X Circulation Renew</a>
9:15 am	-	9:30 am	CARL•X Return Supporting Documentation: <a href="#">CARL•X Circulation Return</a>
9:30 am	-	10:00 am	Basic Bibliographic & Item Searching in CARL•X Documentation: <a href="#">CARL•X Companion Searcher Training Manual</a>
10:00 am	-	10:30 am	CARL•X Holds Management Documentation: <a href="#">CARL•X Holds</a>
10:30 am	-	10:45 am	<b>BREAK</b>
10:45 am	-	11:05 am	CARL•X Router and Holds Processing
11:05 am	-	11:30 am	CARL•X Offline Circulation Documentation: <a href="#">CARL•X Offline Circulation</a>
11:30 am	-	12:00 pm	Wrap-up and Questions