



CARL•X ILS Cataloging Training

OWLSnet

Software Trainer
Cindy Phillips

Supporting TLC Staff
Beth Lazarczyk

Date & Time
June 24, 25, 26, 2020
9:00-12:00 am Central Time each session

Day 1 Agenda

- 9:00 am - 9:10 am Introductions
- 9:10 am - 9:50 am Getting Started
Documentation: [CARL•X Cataloging Getting Started](#)
- 9:50 am - 10:25 am Configurations Setup
- 10:25 am - 10:40 am **BREAK**
- 10:40 am - 11:10 am Using Components
Documentation: [CARL•X ITSi Using Components](#)
- 11:10 am - 11:50 am Searching Bibliographic & Authority Records
Documentation: [CARL•X ITSi Searching Bibliographic and Authority Records](#)
- 11:50 am - 12:00 pm Questions & Wrap-Up

Day 2 Agenda

- 9:00 am - 9:40 am Editing Bibliographic Records
Documentation: [CARL•X ITSi Editing Bibliographic Records](#)
- 9:40 am - 10:10 am Creating & Retrieving Bibliographic Records
Documentation: [CARL•X ITSi Creating & Retrieving Records](#)
- 10:10 am - 10:40 am Saving & Deleting Bibliographic Records
Documentation: [CARL•X ITSi Saving & Deleting Bibliographic Records](#)
- 10:00 am - 10:55 am **BREAK**
- 10:55 am - 11:15 am Merging Bibliographic Records
- 11:15 am - 11:45 am Bibliographic Suppression
- 11:45 am - 12:00 am Questions & Wrap-Up

Day 3 Agenda

- 9:00 am - 9:45 am Global MARC Update
Documentation: [CARL•X ITSi Using Components](#)
- 9:45 am - 10:15 am CARL•X Authority Control
Documentation: [CARL•X ITSi Authority Control](#)
- 10:15 am - 10:30 am **BREAK**
- 10:30 am - 11:00 am Cataloging Utilities
Documentation: [CARL•X Administration Cataloging Utilities](#)
- 11:00 am - 11:20 am Loaders
Documentation: [CARL•X ITSi Batch Bibliographic Loading](#)
- 11:20 am - 12:00 pm Questions & Wrap-Up