

## OWLSnet Administrative Advisory Committee Meeting

Shawano City-County Library

October 16, 1998

Present: Ann Schmitz, Algoma; Terry Dawson, Lori Franz, Maggie Ernst, Michael Nitz, Appleton; Carol Luepke, Bonduel; Kathy Mitchell, Clintonville; Mary Seggelink, Florence; Carolyn Habeck, Hortonville; Elizabeth Berkholz, Iola; Craig Lahm, Debbie Meixensperger, Carol Rausch, Kaukauna; Sue Grosshuesch, Kewaunee; Barbara Wentzel, Kimberly/Little Chute; Pam Ellingson, Lakewood; Ellen Connor, Manawa; Nancy Krei, Marinette; Ellen Rineck, Sharon Stuhr, Marion; Barbara Wheeler, New London; Mark Merrifield, Jody Parworth, NFLS; Dwaine Konshak, Oconto; Jeanne Waschbisch, Oconto Falls; Kathy Whitt, Seymour; Mike Hille, Sharrie Schweitzer, Shawano; Becca Berger, Joe Clabots, Judy Ellenbecker, Sturgeon Bay; Peggy Slicer, Tigerton; Kristen Anderson, Waupaca; Lucie Erickson, Weyauwega; Alene Newcomb, Wittenberg; Beth Carpenter, Rick Krumwiede, Barbara Strauss, Kathy Houlihan, OWLS.

1. The meeting came to order at 9:35 a.m.
2. The minutes of the August 21, 1998 meeting were accepted.
3. **Brief reports**

- o **a. Status of network members**

Ellen Rineck, the new director of the Marion Public Library, said she was new to the library field and was learning a lot.

Kathy Whitt, Seymour, congratulated Lucie and Ellen on their election to the Wisconsin Small Libraries Round Table.

Beth Carpenter, OWLS, handed out cards announcing the new OWLS web site (<http://www.owls.lib.wi.us>).

Sue Grosshuesch, Kewaunee, reported on their phone and computer outage, which was caused by a cut cable. Kewaunee has started patron placed holds.

Ann Schmitz, Algoma, said they had the same problem as Kewaunee with the phone and computer outage. The cut cable caused an outage in all of Door and Kewaunee Counties and part of Brown County.

Pam Ellingson, Lakewood, is through barcoding. She realized there is a need to retrain staff already.

Ellen Connor, Manawa, is waiting for a new Internet workstation.

Kathy Mitchell, Clintonville, attended classes on how to do web pages. Kathy also attended the State 2000 Summer Library Program Planning Meeting as the Youth Services Liaison for OWLS. As part of a Sesquicentennial project, a new Wisconsin author, Julia Pferdehirt, was able to publish a book for children (Freedom Train North) that describes the Underground Railroad activity in Wisconsin. Julia was present at this meeting, and, through moneys donated by Pleasant Rowland, President of the Pleasant Company, Middleton, Wisconsin, was able to make one free copy of her book available to every public library in Wisconsin. To save space on the van, Kathy Mitchell brought back books for OWLS and Sue Boldig from Shawano brought back books for NFLS, which were available at the AAC meeting.

Nancy Krei, Marinette, reported on a TEACH grant with a CESA. Nancy was disappointed and felt public library needs weren't being considered.

Elizabeth Berkholz, Iola, will be purchasing a new PC.

Lucie Erickson, Weyauwega, has a new PC and is waiting for the T1 line to be hooked up.

Lori Franz, Appleton Technical Services, said Dave Bacon has written scripts for loading Mitinet and OCLC records. The scripts are great time savers. Work continues on authority control. Michael Nitz and Lori Franz will be presenters at WLA on our use of MitinetMarc and OCLC's Bibliographic Notification Service. Lori said the Appleton Public Library is an EPA (Environmental Protection Agency) site and has the latest Fox River PCB materials.

Craig Lahm, Kaukauna, reported that they are adding a CD-ROM collection. Their computer wiring has been redone to category 5 wiring.

Peggy Slicer, Tigerton, was surprised when a checkout patron had an item that missed barcoding.

Carol Luepke, Bonduel, reported on their building project. A site has been selected and building is expected to start in 2001.

Becca Burger, Sturgeon Bay, said their budget has been passed. Grant writing with a CESA 7 is going well with some technology money going to public libraries.

Judy Ellenbecker, Sturgeon Bay, reported the library is going to be rearranged.

Barbara Wheeler, New London, reported that their library has a CD-ROM collection of about 70 items.

Carolyn Habeck, Hortonville, passed on the information that October 16 was dictionary day.

Barbara Strauss, OWLS, is working on the duplicate record project and wanted to know if changes in the database were being noticed, such as, fewer duplicate records.

Kathy Houlihan, OWLS, distributed extra copies of the new OWLS directory.

Sharrie Schweitzer, Shawano, said the TEACH grants with CESA 8 and 9 were a disappointment. Work continues on their state document collection.

Mike Hille, Shawano, distributed a copy of their newsletter; the library will be 100 years old in August 1999. Their budget has passed the County Board.

Mary Seggelink, Florence, reported that they had a speaker from the Wisconsin Humanities Council. Florence has environmental material ready for checkout. They now have \$45,000 toward a new building.

Jeanne Waschbisch, Oconto Falls, reported that she attended EBSCO and UMI training sessions and a customer service session.

Joe Clabots, Sturgeon Bay, is working on inventory and the cataloging backlog.

Barbara Wentzel, Kimberly/Little Chute, attended the Rural Library Conference. Barbara said Dave Bacon will bring Kimberly up with a T-1 line in a few weeks. Kimberly is planning on becoming a Mitinet site, which will reduce the number of c-fly items they are creating.

Terry Dawson, Appleton, said they were working on the budget and had no contact with the local CESA.

Rick Krumwiede, OWLS, reported success with the budget.

- **b. Implementation update: Peshtigo and Suring**

OWLSnet contracts have been passed for Peshtigo and Suring. Their equipment and barcodes have been ordered. Rick is working on arranging the telecommunications. The PES site is different, since they are not eligible for a TEACH T1 line.

- **c. Status of the TEACH line installation**

OWLS has installed new communications equipment in the computer room to handle the TEACH T-1 lines. All the lines have been installed. Kimberly, Kaukauna, and the Nicolet office will be the first to be moved to the new T-1 lines. These new lines will eliminate that slow down when patrons are on the Internet.

- **d. Other**

- **Response from Milwaukee County Federated Library System**

Rick Krumwiede contacted Milwaukee County in regard to an intersystem borrowing agreement. Milwaukee County wasn't interested in an intersystem borrowing agreement, possibly, because they thought it was a money issue. Rick will follow-up clarifying the intent of an intersystem agreement.

- **New forms for e-mail accounts**

New e-mail forms were distributed. Please keep Patty Hankey updated whenever changes occur -- when staff leave employment or new staff come.

- **Geac Midwest User Group meeting**

Michael Nitz, Carolyn Habeck, and Barbara Strauss attended. Geac's version of a web catalog was presented.

Barbara attended meetings dealing with scripts. An upgrade (2.5.6) is being tested and should be ready by the end of October. Barbara expects this upgrade sometime in November, which should help with authority control, Z39.50, holds, and circulation enhancements.

Michael Nitz attended technical services sessions. He talked with other libraries about authority control processes. They worked on a list of Geac enhancements.

Carolyn Habeck attended circulation sessions. She talked about the curious way the Quad-cities libraries allow patrons to have multiple cards from multiple libraries. She discovered that many other libraries do not allow system holds. They also worked on the list of Geac enhancements.

- **DLCL budget request**

Rick reported that the state biennial budget process presents an opportunity for a significant increase in aid to public library systems. Because many local libraries already receive high levels of funding from their municipalities or counties, system state aid may have the greatest potential for increased funding. Mark Merrifield and Terry Dawson agreed to work with Rick to put together information on lobbying for more state funding for public library systems.

- **Other**

A program to acquire additional copies of best sellers and other high demand books was announced. APL is willing to spend up to \$7,500 on this program next year, and OWLS has funds available to begin the program this year. APL has agreed to fast-track purchase of these materials and make them available to the system. An e-mail account, newbook@owls.lib.wi.us, has been setup for OWLSnet libraries to help identify titles where additional copies are needed. Any format may be requested. Terry Dawson said that APL has not been a "popular materials" center in the past, but is assessing its role in the future.

- Resource sharing policy The draft of the OWLSnet Resource Sharing Policy was discussed. While there was agreement that standard terms should be used for designating special collection locations, this was not considered to be a resource sharing issue. Consequently, it was recommended that number six and number seven under the standard practice be removed. Under restricting access, it was recommended that number three be added allowing for exceptions on items not practical for delivery (e.g., art prints). Also, the designation of selected local materials will be changed from "Local Request" to "Local Use." A new draft will be prepared and will be voted on next month. Rick will add his presentation on this topic to the OWLS website.
- Accessing BADERLINK (State Reference Databases) through CL-CAT dumb terminals After viewing lynx access to BADERLINK on CL-CAT terminals, there was no interest in pursuing this.
- Database Committee request for input Mark Merrifield reported that the NFLS/OWLS Database Committee had met to discuss ideas for additional web-based databases/products to be offered to OWLSnet libraries in the future. There is a budget of \$10,000 for this project. Mark also distributed a "Survey of Interests and/or Needs" to give people a chance to indicate which subject areas they would like the committee to explore for possible online resources.
- The next meeting will be at NFLS in Green Bay at 9:30 a.m. on November 13, 1998.

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**OWLSnet Users Group Meeting**  
**October 16, 1998**

**Demonstration of a prototype statewide linked catalog**

The Wisconsin Information Gateway, OCLC's prototype of a web catalog, was demonstrated. A

web-based catalog allows searching multiple catalogs with a single search. You can connect to the Wisconsin Information Gateway with <http://cypress.dev.oclc.org:45000>.

**Discussion about expanding patron statistical categories**

This topic was postponed for the next meeting.

**Delivery codes for Brown County**

The delivery codes for Brown County will be changed to reduce the number of routing errors. Watch for the new list of standard abbreviations.

The meeting adjourned at 3:30.